

Minutes  
**Transit Passenger Advisory Committee**

Monday, April 18, 2016 10:00 a.m.  
Transit Services Administration Building  
1015 Transit Drive, Large Conference Room

**Call to Order, Quorum, Introductions**

- A quorum was established; the meeting was called to order at 10:07 a.m.
- As the Committee Chairperson, Courtney Stone requested introductions from all present.

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**Members Present**

Courtney Stone	2017	The Independence Center, Chairperson
Larry Schaefer	2017	Fixed-Route Rider Advocate
Liz Robertson	2017	Division of Vocational Rehabilitation
Ron Anderson	2018	Fixed-Route Rider Advocate
Allison Burns	2017	Discover Goodwill
Lynn Harrington	2018	Metro Mobility Rider Advocate
Zaina Braddy	2017	Metro Mobility Rider Advocate
Dick Hyde	2017	Community Intersections
Rebecca Shields	2017	Metro Mobility Rider Advocate

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**Members Absent**

<i>Bill Goodnight</i>	<i>2018</i>	<i>Fixed-Route Rider Advocate</i>
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**Service Providers (Not Present)**

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**City Staff**

Maggie Chapman	TPAC Liaison	Mountain Metropolitan Transit
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**Guests**

*Kermit Johnson*

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**Review Agenda**

- Motion made, seconded, and approved.

**Approval of Minutes from Previous Meeting**

- Motion made, seconded, and approved.

**TPAC Membership Re-Elections:**

- Terms of membership expired this year for five TPAC members:
  - Courtney Stone, Organization Representative for The Independence Center
  - Liz Robertson, Organization Representative for Division of Vocational Rehabilitation
  - Allison Burns, Organization Representative for Discover Goodwill
  - Dick Hyde, Organization Representative for Community Intersections
  - Rebecca Shields, Individual Metro Mobility Rider Advocate
- All five members were reelected through a secret-ballot voting system.

### **TPAC Officer Elections**

- Nominees for Chairperson: Zaina Braddy, Allison Burns
  - The secret-ballot resulted in a tie; Allison Burns ceded the position to Zaina Braddy.
  - **Zaina Braddy is elected new Chairperson of the Committee**
- Nominees for Vice Chairperson: Allison Burns, Liz Robertson
  - **Allison Burns is elected new Vice Chairperson of the Committee**

### **Update Roster:**

- The member roster was circulated for updates
  - The roster will be emailed to members for additional review

### **Review Bylaws:**

The Committee discussed some points in the Bylaws:

- The Composition & Representation goals stated in the bylaws are a guideline and may be achieved over time
  - No changes were made to this section of the Bylaws
  - Members acknowledged the underrepresentation of fixed-route riders and discussed how to better spread the word about the committee and what it is for and how it works.
- The Committee voted to change the Bylaws to include an inclement weather policy statement:
  - TPAC meetings will not be held if School District 11 has closed due to inclement weather; however, meetings will be held on schedule in the event of a two-hour delay
  - This change will be reviewed for final approval at the next TPAC meeting
- Some members of the committee expressed concern that communication has broken down this past year and discussion included clarification of TPAC's role
  - Dick pointed out that TPAC is an advisory committee, not an approving authority
    - The City doesn't have to go through TPAC to do anything
  - Bylaws include a means to request information: TPAC can request update on particular concerns, policies, etc. by adding a topic to the following month's meeting agenda
    - Courtney recommended keeping a rolling list of issues that TPAC would like updates on (Policy changes, Guide to Ride updates, major projects, etc.)

### **Accomplishments of the prior year:**

- Liz pointed out the difficulty of pinning down annual accomplishments and proposed a different perspective –
  - We raise awareness to beyond the service providers, to City Management where it counts and can make a difference
  - We raise questions on issues that otherwise would be missed
  - We provide input and initiates the possibility of change – we don't actually do the work

### **Administrative Procedures and Documents:**

- Maggie will distribute a draft TPAC "Handbook" to members for review –
  - May be used for recruitment, as a member-handbook, etc.

### **Member announcements and information sharing:**

Courtney is on the Sub Committee for the Age-Friendly Initiative

- AARP's program including lists of Age-Friendly Communities
- Courtney will bring a draft of the committee's goals to the May TPAC meeting

Ron Anderson: RDT light rail system will be going all the way to the Airport starting this Friday!

- \$4.50 if you're over 65 – \$9 if you're younger
- RTD's system has an all-day pass that includes the light rail system and buses together

Courtney: All the spring service changes are in effect May 1<sup>st</sup>

- There are concerns that multiple transfers may be confusing
- Bring feedback to TPAC next month!

Courtney: Driver Appreciation Nominations need to be in by April 30!

- One driver to be selected from each organization, one from Mobility, one from Transit
- Let Courtney know if you want to help with sorting through the nominations, please!

### **Public Comments**

None

### **Agenda for next meeting:**

- Approve inclusion of Inclement Weather statement in the Bylaws
- Review and discuss TPAC Member Handbook
- Periodically review Guide to Ride
- Information or Updates requested:
  - Update / status regarding Ticket Sales
  - IVR Update / Status
  - Downtown terminal relocation study
  - Joint Call Center
    - There's a ton of concern about that, the more we can hear about it, the better
    - Courtney will provide an MCC update next month
- *Full agenda follows*

**ADJOURN 11:15**